



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014/2015-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
<p>SVEUČILIŠTE U ZAGREBU (UNIVERSITY OF ZAGREB)</p> <p>Faculty of Teacher Education (Učiteljski fakultet)</p> <p>Faculty of Political Science (Fakultet političkih znanosti)</p> <p>Filozofski fakultet (Faculty of Humanities and Social Sciences)</p>	<p>HR ZAGREB 01</p>	<p><u>Institutional coordinator:</u> Tajana Nikolić (Ms), erasmus.coordinator@unizg.hr</p> <p><u>Faculty coordinator:</u> dr. sc. Tamara Gazdić-Alerić, Vice Dean Savska 77, 10000 Zagreb Phone: 0038516327300, Fax: Email: prodekan.znanost@ufzg.hr</p> <p>doc. dr. sc Nebojša Blanuša, Vice Dean for International Cooperation Lepušićeva ul. 6, 10000 Zagreb Email: nblanusa@fpzg.hr</p> <p>Faculty of Humanities and Social Sciences Department of Information and Communication Sciences Department Erasmus and ECTS Coordinator: Sanja Kišiček Tel: +385-1-60-02-321 Email: smatic@ffzg.hr Office for International Department of Pedagogy Ana Blažević Simić (Ana Širanović) tel: +385-1-61-20-168 fax: +385-1-61-56-880 Email: ablazevi@ffzg.hr (amarkovi@ffzg.hr)</p>	<p>http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-and-studies/</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Office for International Cooperation: tsveljo@ffzg.hr Phone: ++ 385 1 6120266; Fax: ++ 385 1 6156 879; http://www.ffzg.hr/international/	
POLISH NAVAL ACADEMY	PL GDYNIA03	Institutional Erasmus Coordinator: Marzena PAWLOWSKA Polish Naval Academy ul. Smidowicza 69 81-103 Gdynia/Poland Tel.: +48/602 129 515 Fax: +48/58626 26 57 m.pawlowska@amw.gdynia.pl Erasmus@amw.gdynia.pl	Polish Naval Academy: www.amw.gdynia.pl Course catalogue: http://www.amw.gdynia.pl/title,Katalog_przedmiotow,pid,2020.html
Faculty of Humanities and Social Sciences		Departmental Erasmus Coordinator: Janetta CHARUTA KOJKOL Tel.: +48/606 616 069 Fax: +48/58626 26 57 jcharutakojkol@poczta.onet.pl	http://www.wnhis.iq.pl/
Faculty of Navigation and Naval Weapons		Departmental Erasmus Coordinator: Paweł PAWLOWSKI, MSc Tel.: +48/586262707 Fax: +48/586253883 p.pawlowski@amw.gdynia.pl	http://www.wniu.amw.gdynia.pl/index.php?option=com_content&view=article&id=117&Itemid=98

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods]	
PL GDYNIA03	HR ZAGREB 01	140	Education and Teacher Training	1 st , 2 nd	10 (2 students x 5 months)	/
HR ZAGREB 01	PL GDYNIA03	140	Education and Teacher Training	1 st , 2 nd	10 (2 students x 5 months)	/
PL GDYNIA03	HR ZAGREB 01	14.1	Political Sciences	1 st , 2 nd , 3 rd	1	Tbd upon individual request
		14.6	International Relations	1 st , 2 nd , 3 rd	1	Tbd upon individual request
HR ZAGREB 01	PL GDYNIA03	14.1	Political Sciences	1 st , 2 nd , 3 rd	1	Tbd upon individual request

		14.6	International Relations	1 st , 2 nd , 3 rd	1	Tbd upon individual request
PL GDYNIA03	HR ZAGREB 01	489	Computing (others)	1 st , 2 nd , 3 rd	10 (2 students x 5 months)	/
		14	Teacher training and education science	1 st , 2 nd	10 (2 students x 5 months)	/
HR ZAGREB 01	PL GDYNIA03	489	Computing (others)	1 st , 2 nd , 3 rd	10 (2 students x 5 months)	/
		14	Teacher training and education science	1 st , 2 nd	10 (2 students x 5 months)	/

* *Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
PL GDYNIA03	HR ZAGREB 01	14.0	Education and Teacher Training	1 person x 5 days	/
HR ZAGREB 01	PL GDYNIA03	14.0	Education and Teacher Training	1 person x 5 days	/
PL GDYNIA03	HR ZAGREB 01	14.1	Political Sciences	1 person x 5 days	Tbd upon individual request
		14.6	International Relations	1 person x 5 days	Tbd upon individual request
HR ZAGREB 01	PL GDYNIA03	14.1	Political Sciences	1 person x 5 days	Tbd upon individual request
		14.6	International Relations	1 person x 5 days	Tbd upon individual request
PL GDYNIA03	HR ZAGREB 01	489	Computing (others)	1 person x 5 days	/
		14	Teacher training and education science	1 person x 5 days	/
HR ZAGREB 01	PL GDYNIA03	489	Computing (others)	1 person x 5 days	/
		14	Teacher training and education science	1 person x 5 days	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01		Croatian	English	B2	B2
PL GDYNIA03		Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB01	10 May	10 November
PL GDYNIA03	31 August	15 January

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 8 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HR ZAGREB 01:

<http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/>

PL GDYNIA03:

http://www.wnhis.iq.pl/index.php?option=com_content&view=article&id=90&Itemid=110

Grading system:

EXCELLENT: from 8.50 to 10. VERY GOOD: from 6.50 to 8.49. GOOD: from 5 to 6.49.

Minimum passing grade is 5. Grade less than 5 in the individual courses indicates failure.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for HE. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/
PL GDYNIA03	erasmus@amw.gdynia.pl +48/ 586262520	http://www.amw.gdynia.pl/title,Katalog_przedmiotow,pid,2020.html

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

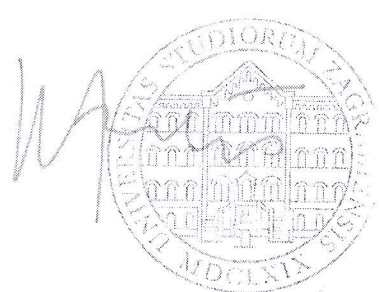
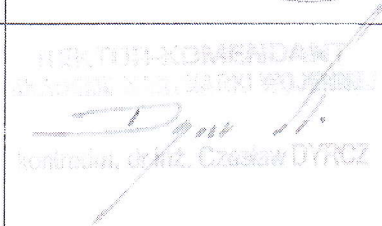
Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/
PL GDYNIA03	erasmus@amw.gdynia.pl +48/ 586262520	http://www.amw.gdynia.pl/title,Katalog_przedmiotow,pid,2020.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	vlado.levak@sczg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/student-counselling-and-support-services/housing/
PL GDYNIA03	erasmus@amw.gdynia.pl +48/ 586262520	http://www.amw.gdynia.pl/title,Katalog_przedmiotow,pid,2020.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³ and stamp
HR ZAGREB 01	Prof. dr. sc. Aleksa BJELIŠ Rector		
PL GDYNIA03	Rear Admiral Czesław DYRCZ Rector-Commandant	04-03-2024	


³ Scanned signatures are accepted